

# STAZIONI MARITTIME S.P.A.

# CRUISE SHIP TRAFFIC PRICES APPLICABLE FOR THE YEAR 2017



## INTRODUCTION

The prices charged for the year 2017 by *Stazioni Marittime SpA* to shipowning companies or shipping agencies of cruise ships are related to the delivery of services and provision of port and terminal infrastructures as per the attached document "Services and infrastructures for cruise ships", which is an integral part of this price list.

Prices are valid for every day of the week, 365 days a year, unless otherwise specified.

# 1. Prices applied to home port passengers

# 1.1. Contribution for general services including security fee

Homeport passengers (starting and/or ending cruise) are charged, as a contribution for general services including a security fee, the amount of:  $\mathbf{\mathfrak{E}}$  2.05/pax This contribution, to be added to the prices specified in Sections 1.2. to 1.3.2., will be collected and paid by the shipowning company or the shipping agency based on the number of home port passengers of each of the ships that operates in the Terminal of Stazioni Marittime SpA.

As compensation for collection of the aforesaid contribution, *Stazioni Marittime SpA* will recognise to the shipowning company or the shipping agency a commission of 2%, which will be paid in the manner described in paragraph 8.3.

<u>Important note:</u> the prices specified in Sections 1.2. to 1.3.2. are intended to apply to ships that record at least 30% of home port passengers of the total handling of passengers during the call. If the handling of the home port passengers is less than that percentage, an increase of  $\in$  2.44 will be charged on the price for passengers in transit referred to in paragraph 2.1.

# 1.2. Low Season Prices

From 01/01/2017 to 31/3/2017 and from 1/11/2017 to 31/12/2017

# 1.2.1. Class I – Ships up to 250m in length

- **1.2.1.1.** For the use of port and terminal infrastructures, for the Single Point service of luggage loading and/or off-loading and for the service of monitoring and surveillance of access to the quayside: € 6.81/pax
- 1.2.1.2. For the use of port and terminal infrastructures referring only to the Customs hall no. 1 located on the ground floor of the *Ponte dei Mille* Cruise Terminal, for the Single Point service of luggage loading and/or off-loading and for the service of monitoring and surveillance of access to the quayside: € 5.77/pax

## 1.2.2. Class II - Ships more than 250m in length

For the use of port and terminal infrastructures, for the Single Point service of luggage loading and/or off-loading and for the service of monitoring and surveillance of access to the quayside: € 5.64/pax



# 1.3. <u>High Season Prices</u> From 01/04/2017 to 31/10/2017

# 1.3.1. Class I - Ships up to 250m in length

- **1.3.1.1.** For the use of port and terminal infrastructures, for the Single Point service of luggage loading and/or off loading and for the service of monitoring and surveillance of access to the quayside: € 8.81/pax
- 1.3.1.2. For the use of port and terminal infrastructures referring only to the Customs hall no. 1 located on the ground floor of the *Ponte dei Mille* Cruise Terminal, for the Single Point service of luggage loading and/or off-loading and for the service of monitoring and surveillance of access to the quayside: € 5.77/pax

# 1.3.2. Class II - Ships more than 250m in length

For the use of port and terminal infrastructures, for the Single Point service of luggage loading and/or off-loading and for the service of monitoring and surveillance of access to the quayside: € 7.64/pax

## Notes:

The prices referred to in points 1.2. to 1.3.2. refer to cruises of medium-term (up to 7 days), with luggage of 1.5 bags per passenger, with a duration of operative stay of the ship (10 hours) sufficient to operate the Single Point service as per the attached document.

The shipowning company or the shipping agency will be entitled to request the deployment of the service in view of the greater duration of the cruise (more than seven days) and so, predictably, the greater number of bags to be handled or in case of a shorter operative stop over time of the ship at the quay (less than 10 hours) and the necessary acceleration of the operations of luggage loading and off-loading obtainable with the use of a greater number of workers involved in the operation of facilities and baggage handling.

In the cases above, following prior agreed definition of operational procedures for the provision of additional services, the resulting relative additional cost of terminal services will be established.

# 1.4. Price increases applied to home port passengers

- **1.4.1.** The prices referred to in points 1.2. to 1.3.2. refer to cruises where the request for infrastructure and services by the shipowning company or the shipping agency is submitted to the offices of *Stazioni Marittime SpA* with more than 48 hours' notice.
  - **1.4.1.1.** Should the request for infrastructure and services by the shipowning company or the shipping agency be submitted to the offices of the *Stazioni Marittime SpA* with less than 48 hours' notice, the prices referred to in points 1.2. to 1.3.2. will be subject to a 25% increase. Aforesaid increase will be applied to the ship whose share of home port passengers is higher than 5% of total passengers carried by the ship itself.
  - **1.4.1.2.** Should the request for infrastructure and services by the shipowning company or the shipping agency be submitted to the offices of *Stazioni*



Marittime SpA with less than 24 hours' notice, the prices referred to in points 1.2. to 1.3.2. will be subject to a 50% increase.

Aforesaid increase will be applied to the ship whose share of home port passengers is higher than 5% of total passengers carried by the ship itself.

#### Reception service for cruise ships 1.5.

Stazioni Marittime S.p.A. has arranged a service providing reception staff (hostesses and stewards) for ships of the cruise lines calling at the terminal under concession. The activity of management of "maritime passenger stations and support services to passengers" and therefore the supply of personnel, and as provided by the current Ministerial Decree 14 November 1994, is part of the provision of services of general interest as defined by Article 6 paragraph 1 letter. C) of Law no. 84, 1994. The service is provided at each ship stopover based on the needs of the shipowning company and/or shipping agency of the same, agreeing beforehand quantities, times and locations.

Hostess/steward service for assistance ashore:

€ 18.00/hour/each

**Note**: the price refers to an ordinary hour on a week day, net of any increases for Sunday work (+10%), festivities (+20%), overtime on weekdays (+30%), overtime on festivities (+40%) and overtime at night (+60%).

### 2. Prices applied to passengers in transit

2.1. Passengers in transit who are guests on ships carrying out home port operations:

€ 1.26/pax

#### 2.2. Security fee applied to ships with only passengers in transit

In order to comply with that imposed by the Italian authorities responsible for enforcing the ISPS CODE regulations, a security fee is envisaged for each port of call of the ship that carries out only transit operations equal to:

€ 2.50/pax.

This fee is to be added to the price in the following points from 2.3. to 2.5.

2.3. Passengers hosted on ships carrying out only transit operations without use of the Cruise Terminal or gangway:

€ 3.46/pax

2.4. Passengers hosted on ships carrying out only transit operations only with use of the Cruise Terminal:

€ 4.56/pax

2.5. Passengers hosted on ships carrying out only transit operations with use of both the Cruise Terminal and gangway:

€ 5.56/pax

#### 2.6. Ships up to 250 passengers in transit only with use of the quayside

Ships only with passengers in transit that operate without use of the cruise terminal or the gangway and record a movement of up to 250 passengers will not be charged the prices as per the previous points from 2.3. to 2.5., but a lump-sum equal to:

€ 2,000.00 for each 24-hour stay at the quayside or part thereof.



# Important note for home port ships and those in transit:

Cruise ships with both home port passengers and passengers in transit which register a delay of more than five hours on the timetable scheduled resulting in arrival at the berth after 9.00pm will be charged for extra costs related to the management of infrastructure and staff dedicated the operations of the ships themselves until the time of departure.

# 3. Berth booking

With regard to ships with passengers in transit scheduled in other destinations that make a request, as a precaution in case weather and sea conditions prevent arrival in the roads of these destinations, for the availability of mooring at the docks operated by *Stazioni Marittime S.p.A.*, said request will be acknowledged and evaluated as to whether or not there is availability in relation to operational issues and to other mooring bookings.

The notice of availability or unavailability of the berth will be given by *Stazioni Marittime S.p.A.*, having made appropriate assessments within 7 days prior to the expected arrival, after mandatory application by the shipowning company or shipping agency to be forwarded to the relevant departments of *Stazioni Marittime S.p.A.* absolutely no later than 10 days prior to the arrival.

# 4. Prices applied to ships calling

- **4.1.** Berthing for an empty ship (i.e. ships not carrying out embarkation and/or disembarkation operations and/or transit of passengers and luggage): € 1,500.00/day
- 4.2. Berthing for ships with passengers on board which use, beside the quay, the cruise terminal and gangway or only the cruise terminal: from Monday to Friday:

  € 3,500.00/day
  Saturday:
  € 4,000.00/day

Sunday:  $\mathbf{\mathfrak{E}}$  **4,500.00/day** The prices shown in point 4.2. are to be added to the prices as per points from 1.2. to 1.3.2. and/or from 2.1. to 2.6.

## Note:

Cruise ships that carry out disembarkation and/or embarkation operations and/or passenger and baggage transit take priority for mooring over empty ships.

# 5. ISPS code - Security levels

**5.1.** The port and terminal infrastructures as per points from 2 to 2.2.2. of the attached document "Services and infrastructures for cruise ships" guarantee LEVEL 1 of security and any other possible levels imposed by the Italian authorities responsible for enforcing application of the ISPS CODE regulations.

For the other levels of security <u>requested by the ship</u> in accordance with the ISPS CODE, the following increases shall be applied on the prices shown in the previous points from 1.1. to 1.3.2 and from 2.1. to 2.6.:

**5.1.1.** LEVEL 2: increase of 25% **5.1.2.** LEVEL 3: increase of 50%



# 6. Prices for X-ray and metal detector services

6.1.	Security service – X-ray control of cumbersome luggage For each passenger: To be added to the prices applied for home port passengers	€ 2.50/pax
6.2.	Security service – X-ray control of hand luggage and passenger control by means of metal detector For each passenger:  To be added to the prices applied for home port passengers	€ 1.00/pax
	7. Prices for Accessory Services	
7.1.	Service of embarkation/disembarkation of supplies, spare parts With use of conveyor belt: Without use of conveyor belt (manually):	etc. aboard/ashore € 2.50/package € 4.50/package
7.2.	Service of porter assistance at reception point during embarkation Subdivision of luggage For each passenger: To be added to the prices applied for home port passengers	on for € 1.00/pax
7.3.	Luggage transport service from cruise terminal to <i>Ponte dei Mille</i> and/or <i>Ponte Andrea Doria</i> pier for ships berthed in ferry termin For each passenger:  To be added to the prices applied for home port passengers	
7.4.	Luggage transport service from/for trains from/to the station of <i>Limbania</i> from/to the terminals of <i>Ponte dei Mille</i> and <i>Ponte And</i> . For each passenger:  To be added to the prices applied for home port passengers	
7.5.	Luggage transport service from ship to ship for ships berthed on pier/terminal For each passenger: To be added to the prices applied for home port passengers	the same  € 3.50/pax
7.6.	Luggage transport service from ship to ship for ships berthed at piers/terminals For each passenger: To be added to the prices applied for home port passengers	different € 4.50/pax
7.7.	Luggage transport service from customs halls to the cruise terminals or from aboard ship to coaches located in the external parking an adjacent to the same terminals:	
	For each passenger:  To be added to the prices applied for home port passengers	€ 2.00/pax



**7.8.** Service of porter supply
For each work shift of 6.5 hours or part thereof: € 280.00/each

**7.9.** Supply service of fork-lift with operator For each work shift of 6.5 hours or part thereof: € 330.00/each

**7.10.** Security – surveillance service
For each work shift of 8 hours or part thereof: € 280.00/each

**7.11.** Service of embarkation/disembarkation of packages etc. which by weight and size need the use of mechanical lifting means:

the methods and costs of the operations shall be agreed on a case by case basis

**7.12.** Luggage transport service from/to railway stations, C. Colombo Airport (Genoa) Malpensa Airport (Milan), etc: the tariffs will be agreed on the basis of the distance, the quantity of luggage, the means and the times for the carrying out of the service

# 8. Means and terms of payment

- **8.1.** Stazioni Marittime S.p.A. will arrange to issue an invoice for each call of a cruise ship relative to the sums due from the shipowning company or shipping agency with separate indication of the amounts due in relation to the "Contribution for General Services" as per point 1.1. and the amounts as per points from 1.2. to 2.6, 4.1., 4.2. and from 6.1. to 7.12.
- **8.2.** The payment terms are established as 30 days from the date of issue of the invoice. Should 30 days pass from the issue of the invoice without payment being made, *Stazioni Marittime S.p.A.* will apply the interest on arrears equal to Euribor at three months increased by three points.
- **8.3.** Stazioni Marittime S.p.A. shall pay the shipowning company or shipping agency the amounts relative to the commission as per the preceding point 1. in a single solution on balance by 31/01/2018.
- **8.4.** Stazioni Marittime S.p.A. reserves the right to apply to the shipowning company or shipping agency a financial discount for payments in advance, to be agreed on the basis of the estimates of traffic forecast for 2017 both for home port passengers and for passengers in transit.

The amount of the aforesaid payments in advance shall be adjusted by 31/01/2018 on the basis of the final traffic figures for home port passengers and those in transit referred to the year 2017.

# 9. Claims

- **9.1.** Any possible objections or complaints shall not suspend the payment terms.
- **9.2.** Claims presented beyond the term of 30 days from the date of issue of the invoice shall not be deemed valid.



# 10. General Notes

- **10.1.** The shipowning company or the shipping agency shall provide the cruise sector of *Ponte dei Mille*, at least 48 hours prior and for each cruise the information necessary for the operational programming of the berthing and terminal services.
- 10.2. In case of cancellation of a scheduled berthing, no fee shall be due to *Stazioni Marittime S.p.A.* provided that the cancellation is communicated at least 48 hours prior to the time of delivery of the services requested.

  The communication shall be anticipated by telephone and confirm by fax or e-mail, the date and time of transmission will be proof of cancellation of the berth.
- **10.3.** In case of failure to respect said terms, *Stazioni Marittime S.p.A.* will be entitled to compensation as in the case of omission of berthing.
- **10.4.** In case of omission of berthing, *Stazioni Marittime S.p.A.* will charge the shipowning company or the shipping agency for delivery of the services requested and scheduled on the basis of the prices contained in this document.
- **10.5.** In case of delay in the times of arrival or departure compared to the scheduled timetables, *Stazioni Marittime S.p.A.* will have the right to charge the amount for the services placed at disposal according to the foreseen schedules (even if not supplied) and any possible further amounts for services made available following the same delay.
- **10.6.** In case of extension of the operative stopover of the ship and embarkation operations due to the delayed arrival of embarkation passengers, *Stazioni Marittime S.p.A.* reserves the right to charge the increase in costs relative to the supply of terminal services beyond the timetable as per the following note in point 1.3.2.
- 10.7. In case of a strike called by the trade unions that involves port labour, *Stazioni Marittime S.p.A.* will arrange to promptly communicate the times and means of the same strike to the shipowning company or shipping agency, indemnifying itself from any possible direct and/or indirect harm deriving from the consequent lack or reduced supply of terminal services.
- **10.8.** The shipowning company or shipping agency may request the delivery of customised services not included in this document, for instance: left luggage, embarkation/disembarkation of equipment, provisions, etc.; the carrying out of said services and of the relative suppliers, may be authorised time by time for direct management by the carrier or for supply by *Stazioni Marittime S.p.A.* with terms to be agreed.

Genoa, 18th October 2016

# STAZIONI MARITTIME S.P.A.

# FERRY TRAFFIC PRICES TO APPLY TO 2017

# INTRODUCTION

The prices that Stazioni Marittime SPA has applied for the year 2017 to the ferry Shipping Agencies and Ship Owners refer to the assistance service of point 6.

1. Prices applied to Ferry t
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- 1.1. Prices applied to Ferry operating domestic and Schengen routes
- 1.1.1. Contribution for general services security tax included
- **1.1.1.1.** Every passenger disembarking and/or embarking on/ from a Ferry will pay the following amount as a contribution to general services:

€ 2.00/each

**1.1.1.2.** Every vehicle disembarking and/or embarking on/ from a Ferry will pay the following amount as a contribution to general services:

€ 2.15/each

1.1.2. Prices applied to Ferry Traffic during <u>Low-season</u> (From 1/1 to 31/5 and from 1/10 to 31/12) to set aside from the partial or total use of the Port facilities, Terminal facilities and activities of point 6.

Embarkation/Disembarkation of passengers: € 1.25/each
 Embarkation/Disembarkation of vehicles: € 2.00/each
 Embarkation/Disembarkation of motorcycles: € 0.67/each

- Embarkation/Disembarkation of

commercial vehicles per linear metre: € 0.52/each

1.1.3. Prices applied to ferry Traffic during <u>High-season</u> (From 1/6 To 30/9) to set aside from the partial or total use of the Port facilities, Terminal facilities and activities of point 6.

Embarking/disembarking of passengers:
 Embarking/disembarking of vehicles:
 Embarking/disembarking of motorcycles
 Embarking/disembarking of
 Embarking/disembarking of

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commercial vehicles per linear metre € 0.93/each

- 1.2. Prices applied to Ferry operating extra Schengen routes
- 1.2.1. Contribution for general services security tax included
- **1.2.1.1.** Every passenger disembarking and/or embarking on/ from a Ferry will pay the following amount as a contribution to general services:

€ 3.80/each

**1.2.1.2.** Every vehicle disembarking and/or embarking on/ from a Ferry will pay the following amount as a contribution to general services:

€ 4.60/each

1.2.2. Prices applied to Ferry Traffic during <u>Low-season</u> (From 1/1 to 31/5 and from 1/10 to 31/12) to set aside from the partial or total use of the Port facilities, Terminal facilities and activities of point 6.

Embarkation/Disembarkation of passengers:
 Embarkation/Disembarkation of vehicles:
 Embarkation/Disembarkation of motorcycles:
 € 1.69/each
 € 2.00/each
 € 0.67/each

- Embarkation/Disembarkation of commercial vehicles per linear metre:

€ 0.52/each

1.2.3. Prices applied to ferry Traffic during <u>High-season</u> (From 1/6 To 30/9) to set aside from the partial or total use of the Port facilities, Terminal facilities and activities of point 6.

_	Embarking/disembarking of passengers:	€ 2.41/each
_	Embarking/disembarking of vehicles:	€ 3.13/each
_	Embarking/disembarking of motorcycles	€ 1.05/each

Embarking/disembarking of

commercial vehicles per linear metre € 0.93/each

**1.3.** The Shipping Company or Shipping Agent shall collect the contribution of points 1.1.1.1, 1.1.1.2., 1.2.1.1. and 1.2.1.2. and pay it to Stazioni Marittime S.p.A.

In return for collecting the aforesaid contribution, Stazioni Marittime S.p.A. shall pay the Shipping Company or Shipping Agent a commission of 2% which will be paid as per the modalities in point 3.2 below.

- 1.4. To the Shipping Company or Shipping Agent of ferry vessels at moorings outside the areas of Stazioni Marittime S.p.A. that request even partially the assistance service of following point 6., will be applied the contributions for general services as per previous points 1.1.1.1, 1.1.1.2., 1.2.1.1. and 1.2.1.2. and the 50% of the prices of points 1.1.2., 1.1.3., 1.2.2. and 1.2.3.
- 1.5. To the ferry vessels with a delay of more than five hours to the scheduled time with arrival at the quay after 21:00 will be charged the extra fees relating to the management of the operational infrastructure and dedicated personnel to the ships until time of their departure. This clause will not be applied to delays due to conditions of force majeure.
- 1.6. Prices for Ferries without passengers on board or empty Ferries
- **1.6.1.** For each 24 hour period or part of it: € **1,500.00/each**
- **1.6.2.** Stazioni Marittime S.p.A will make available its quays to the ships stopping over without passengers (empty ship) unless the following conditions prevent them from doing so:

operative unavailability of moorings;

technical and operative inadequacy of moorings; previous assignment of moorings to other ships.

- **1.6.3.** Empty Ferries or Ferries without passengers shall include all the ships that request the temporary use of moorings without any embarkation and/or disembarkation and/or transit operation of passengers and goods.
- 1.7. Parking of commercial vehicles in the pre-embarkation areas of the Ferry Terminals.

- **1.7.1.** The parking of vehicles on the pre-embarkation and disembarkation areas of the ferry terminal is limited to 48 hours before or after embarkation or disembarkation.
- 1.7.2. Who won't respect the above regulation will be liable to Genoa's Coast Guard sanctions and also indictable in accordance with the art. 1174 of the Navigation Code, except that the fact does not amount to a violation.
- 1.7.3. Even during the first 48 hours before the embarkation and after the disembarkation those areas are not under the custody of Stazioni Marittime S.p.A., that doesn't take care of any vehicles either of any goods transported. Stazioni Marittime S.p.A. doesn't guarantee or make in those areas any parking activity.
- 1.7.4. Stazioni Marittime S.p.A. doesn't guarantee any surveillance on the commercial vehicles and on carried goods either in coming or in exit from the port areas, even if those port areas are supervised by the staff of Stazioni Marittime S.p.A. or by a security service company charged by Stazioni Marittime S.p.A.
- 1.7.5. Stazioni Marittime S.p.A. doesn't undertake any obligation of custody or storage either of the parked vehicles or of the transported or parked goods. Consequently Stazioni Marittime S.p.A. is not responsible for any possible damages or thefts, even partial, to the vehicles and/or goods transported or parked in the above mentioned areas.
- **1.7.6.** The Shipping Company shall inform their clients about the above mentioned parking regulations and the above mentioned liability system.

# 2. Access to the operative areas

**2.1.** Access to the operative areas granted to Stazioni Marittime is permitted exclusively to authorised people and vehicles only.

## 3. Payment terms

- Payment shall be made within 30 days from the date of emission of the invoice relevant to the services rendered.

  After 30 days from the date of emission of the invoice, if the payment remain unsettled, Stazioni Marittime S.p.A shall apply a penalty interest on arrears equal to the Euribor "three months" increased by three points.
- **3.2.** Stazioni Marittime S.p.A shall pay the Shipping Agent or Shipping Company the amount relative to the commission as in point 1.3. above in a single lump-sum payment totalled as at 31/01/2018.
- 3.3. In case of not keeping of the terms of payment of the point 3.1. in the years before 2017, Stazioni Marittime S.p.A will have the right to ask to the Shipowner or to the Shipping Agency for a Guarantee Deposit or a Bank Suretyship and the amount of it will be the equivalent sum of last year activity.

**3.4.** Stazioni Marittime S.p.A. reserves the right to apply a discount to the Shipping Company or Shipping Agent (with Ferry Traffic all over the year) for payment in advance. This kind of discount (equal to the 4,5% of the forecast traffic estimate for passengers, vehicles, motorcycles, and commercial vehicles traffic for the year 2017) can be given to clients that will pay as follow:

33% of the forecast within the 31/3;

33% of the forecast within the 30/6;

34% of the forecast within the 31/10.

The total amount of the aforesaid advance payments shall be balanced by 31/01/2017 on the basis of the total traffic information regarding passengers, vehicles, motorbikes and linear metres traffic referring to 2017.

# 4. Complaints

- **4.1.** Any disputes or complaints shall not suspend payment terms.
- **4.2** Any complaints lodged after 30 days from the date of emission of the invoice will not be considered.

# 5. General notes

- **5.1.** The Carrier (Shipping Agency, Ship Owners) must provide Stazioni Marittime S.p.A. beforehand (at least 3 months before the end of the previous year) and for each trip the programme of the current year with the specification of:
  - *a)* The information required for planning and assignment of operative areas
  - b) The information necessary for supplies to the Terminal services.
- **5.2.** Stazioni Marittime S.p.A. will accept the programme of the previous point 5.1 only after the payment in full of the Carrier for the previous and current year.
- 5.3. The Shipping Company or Shipping Agent using the data processing system managed by Stazioni Marittime for the check-in and the boarding card release service, must provide Stazioni Marittime S.p.A the needed information regarding the every month's traffic within the first 10 days of the following month.

The above-mentioned data must be related to the number of passengers (paying and not paying) vehicles, motorcycles and linear metres lively for every trip (arrival and departure) and they also will have to be divide per line and per ship.

5.4. The Shipping Company or Shipping Agent that doesn't use the data processing system managed by Stazioni Marittime S.p.A. for the check-in and the boarding card release service, must provide Stazioni Marittime S.p.A the needed information regarding each single trip within 24 hrs from the departure of the ship.

The above-mentioned data must be related to the number of passengers (paying and not paying) vehicles, motorcycles and linear metres lively for the trip.

- **5.5.** In the event of changes to the arrival and departure schedules, the Carrier (Shipping Agency, Ship Owners etc...) must inform the Operative Office of Stazioni Marittime S.p.A. immediately.
- 5.6. In case of delays in arrivals or departures in relation to the scheduled timetable, after the services requested have been rendered or supplied, Stazioni Marittime S.p.A. will have the right to charge any costs deriving from this circumstances.
- **5.7.** The Carrier may request customized services that are not included in this list; such services may be agreed individually with Stazioni Marittime S.p.A.

# 6. Definition of assistance service provided for Ferries

- The ferry ship assistance service is rendered through port and terminal infrastructures, plants, services and activities that Stazioni Marittime S.p.A. makes available to ferry traffic operating between Ponte dei Mille and Ponte Caracciolo
- The assistance service for ferry traffic handles:
  - Embarkation/Disembarkation of passengers
  - Embarkation/Disembarkation of vehicles
  - Embarkation/Disembarkation of motorcycles
  - Embarkation/Disembarkation of commercial vehicles
- The Ferry assistance service will be rendered during the terminal opening hours every day of the year.
- The opening hours of the Ferry Terminal are from 06.00 to 24.00.
- The opening hours of the Ferry Terminal may be extended for an earlier/later closing to accomodate a ferry's arrival/departure
- The term "Port infrastructure" is used to denote all of the quays set aside for berthing of ships, the operative areas for stowage and embarking of cars and commercial vehicles, and the internal roadways linking these areas.
- The term "Terminal infrastructures" is used to denote the building known as the "New Ferry Terminal" of Calata Chiappella, (equipped with waiting rooms, ticket offices, toilets etc.), the Ponte Colombo and Ponte Caracciolo Passenger Terminals (both equipped with ticket offices, control tickets positions and runs, customs checks, passengers waiting rooms, toilets, etc.) and the Ponte dei Mille and Ponte Andrea Doria Cruise Terminals set up as necessary to handle ferries (structures and areas for ticket control, customs checks, passengers waiting rooms, toilets etc.)
- The term "Activities" is used to cover:
  - Assistance provided through the operative office
  - Organization and coordination of ferry traffic
  - Maintenance, night time lighting (including specific embarkation and disembarkation operations) as well as cleaning of quays, working areas, septic tanks, de-ratting and night time patron of the working areas.
  - Management of access routes to the terminals, including sign posting and notices, as well as laying out embarkation routes.
  - The service of check-in and issuing of boarding passes for companies connected to the computer system managed by Stazioni Marittime. To the Shipping Company or Shipping Agent that for their own choice don't use the above mentioned service, will be not applied any reduction in prices of points from 1.1.1. to 1.2.3.

• The service for the route of vehicles disembarking toward the way out of the Terminal.

# 7. Enclosures

**7.1.** The following enclosures are an integral part of this document and are mandatory requirements for the use of terminal facilities and services as in point 6:

• DOCUMENT: B.ESE/3.1 PO 01 GESTIONE PASSERELLE

• DOCUMENT: B.ESE.3.1 PO 01 IO 01 ISTRUZIONE DI GESTIONE

PASSERELLE

DOCUMENT: B.ESE/3.1 PO 01 MO 01 CHECK LIST PASSERELLE

Genoa, 18th October 2016